

4 July 2022

OVERVIEW AND SCRUTINY COMMITTEE 1

Overview & Scrutiny of:-

Strategic Direction; Environmental Health; Waste & Recycling; Climate Change, Coastal and Flood Risk Management; Communities; Housing and Information Technology.

A meeting of the **Overview and Scrutiny Committee 1** will be held on **Tuesday, 12th July, 2022** at **10.00 am** in the **Council Chamber, Forde House Offices, Newton Abbot TQ12 4XX**

PHIL SHEARS
Managing Director

Membership:

Councillors Clarence, D Cox, H Cox, Foden, Hocking, Jenks, MacGregor, Mullone, Orme, Parker, Parker-Khan, Rollason and Thorne

Please Note: The public can view the live streaming of the meeting at [Teignbridge District Council Webcasting](#) (public-i.tv) with the exception where there are confidential or exempt items, which may need to be considered in the absence of the press and public.

AGENDA

1. **Apologies**
2. **Election of Chair and Vice Chair 2022/23**
3. **Minutes** (Pages 3 - 6)
To approve the minutes of the meeting held on 10 May 2022
4. **Declaration of Interest**
5. **Public Questions (if any)**
Members of the Public may ask questions of the Chair. A maximum period of 15

minutes will be allowed with a maximum of period of three minutes per questioner.

6. **Councillor Questions (if any)**

7. **Executive Forward Plan**

To note forthcoming decisions anticipated to be made by the Executive over the next 12 months. The Executive Forward Plan can be found [here](#).

8. **Work Programme**

(Pages 7 - 12)

To review the Committee's work programme

9. **CVS presentation to Councillors**

Elaine Musgrove, Community Development Worker will be in attendance to advise Councillors on the CVS' project across the district which aims to re-energise communities following this first 24 months of Covid-19. This will be achieved by having conversations with communities and supporting community resilience.

The CVS aims to deliver a test and learn programme to include a range of activities within communities that seek to build on the energy that emerged during Covid-19 with a view to:

- Local communities identifying issues that are important to them alongside known data on need
- Local people supporting those in the communities most in need
- Communities designing and delivering their own solutions
- Communities being the first point of contact for local residents
- Communities being sustainable in their offer to support residents

10. **Executive Member biannual update - homes and community,
Councillor Wrigley**

If you would like this information in another format, please telephone 01626 361101 or e-mail info@teignbridge.gov.uk

OVERVIEW AND SCRUTINY COMMITTEE 1

TUESDAY, 10 MAY 2022

Present:

Councillors H Cox (Chair), Jenks (Vice-Chair), D Cox, Foden, Hocking, MacGregor, Mullone and Thorne

Members in attendance:

Councillor J Hook

Apologies:

Councillors Clarence, Orme, Parker, Rollason, Connett

Members in attendance virtually

Councillors Parker-Khan, Keeling, Purser, Dewhirst, Nutley, Taylor, Wrigley

Officers in Attendance:

Amanda Pujol, Head of Community Services and Improvement
Matthew Billings, Team Leader NDR Sundry Debt, Revenue and Benefits
Jack Williams, Performance Data Analyst
Trish Corns, Democratic Services Officer
Christopher Morgan, Trainee Democratic Services Officer

96. MINUTES

It was proposed by Councillor H Cox, seconded by Councillor Foden and

RESOLED

The Minutes of the meeting held on 29 March 2022 be confirmed as a correct record and signed by the Chairman.

97. DECLARATION OF INTEREST

Councillor Cox declared an Appendix 2 non pecuniary interest in relation to Minute 103 below, by virtue of his position as a charity Trustee and did not vote on this item.

98. PUBLIC QUESTIONS

None.

99. COUNCILLOR QUESTIONS (IF ANY)

None.

100. EXECUTIVE FORWARD PLAN

The Executive Forward Plan listing items to be considered by the Executive over the next few months including to which overview and scrutiny committee remit each issue fell, was noted.

101. WORK PROGRAMME

The Committee's work programme as circulated with the agenda was noted.

102. EXECUTIVE MEMBER BIENNIAL PRESENTATION - CLIMATE CHANGE, ECOLOGICAL EMERGENCY, COASTAL AND FLOOD RISK MANAGEMENT

Cllr J Hook the Executive Member for climate change, ecological emergency, and flood and coastal risk management updated the committee on progress of services within their portfolio. Councillor Hook thanks staff for their dedication in delivering services. The update included the following:

- The main projects currently progressing were the decarbonisation works at Newton Abbot and Broadmeadow leisure centres and Teignmouth Lido, and the Council offices.
- Officers and members met with the group Action on Climate in Teignbridge every four weeks to provide updates on projects and opportunities for collaboration
- Tree planting projects around the district.
- The progression of Matford SANGS which would open once the car park was completed.
- Ongoing cycle improvements.
- Ongoing Network Rail coastal resilience projects.
- Progression of the Teignmouth and Holcombe beach management plan.

The full presentation can be found at [Agenda for Overview and Scrutiny Committee 1 on Tuesday, 10th May, 2022, 10.00 am - Teignbridge District Council](#)

103. DISCRETIONARY RATE RELIEF POLICY - CHARITY SHOPS

Consideration was given to the agenda report.

The award of relief to charity shops is set out in legislation and supported and maintained by the Council's Discretionary Rate Relief policy. The majority of charity shops receive only mandatory relief, over which we have no local discretion. Only two premises receive a 20% discretionary 'top up'.

It was considered that given the very low number and cost of premises receiving discretionary support there would be no benefit to convening a task and finish group to review the reliefs awarded to this type of organisation. However it was considered that information on discretionary rate relief should be made available to charity shops.

It was proposed by Councillor H Cox, seconded by Councillor Jenks and

RECOMMEDED

The Executive be advised that the Overview and Scrutiny Committee considers that:

1. The convening of a task and finish group to review the award of discretionary rate relief to charity shops is not pursued further.
2. Information on the discretionary rate relief is circulated with the next business rate annual billing to ensure all charity shops are aware of this additional relief if eligible.

104. COUNCIL STRATEGY PERFORMANCE MONITORING Q4

The Chair referred to the agenda report covering the period December 2021 to 30 March 2022 which updated performance of the Council's Strategy 2020- 2030 T10 priorities, under the auspices of the Committee. Details of the programmes, projects and performance indicators with a concern or caution status together with an explanation of the performance and improvement plan was detailed in the appendix of the agenda report.

In relation to the concern items for additional homes provided it was noted that this was dependent on third party developers so out of the control of the Council.

In response to questions in relation to other areas of concern, it was noted that investment had been made in temporary accommodation to house rough sleepers, and the Council was working with local housing associations and progressing the Teignbridge 100 project to provide affordable housing.

RESOLVED

The report be received and actions being taken to rectify performance issues detailed in the agenda report appendix be noted.

CLLR H COX
Chairman

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OVERVIEW & SCRUTINY COMMITTEE (1) WORK PROGRAMME 2022**Strategic Direction; Environmental Health; Waste & Recycling; Climate Change
Emergency; Communities; Housing & Information Technology**

Chair – Cllr H Cox
Vice Chair – Cllr Jenks

Portfolio Holders

Strategic Direction (Council Leader - Cllr Connett)
Recycling, Household Waste & Environmental Health (Cllr Dewhirst)
Homes & Communities (Cllr Wrigley)
Climate Change, Coastal and Flood Risk Management (Cllr J Hook)

The Overview and Scrutiny Committee Work Programme details the planning activity to be undertaken over the coming months.

The dates are indicative of when the Committee will review the items. It is a flexible programme however and it is possible that items may need to be rescheduled and new items added with new issues and priorities.

Standing Item

Strata Joint Executive Minutes

12 July 2022	Report	Lead Officer / Next Steps
Executive Member Presentation	Presentation	Cllr Wrigley (Homes and Community)
CVS presentation	Presentation	Cllr Wrigley (Homes and Community)

11 October 2022 Deadline for reports	Report	Lead Officer / Next Steps
Executive Member Presentation	Presentation	Councillor Connett (Strategic Direction)
Council Strategy Q1 performance monitoring report	Report	Cllr A Connett Performance and Data Analyst

13 December 2022 Deadline for reports	Report	Lead Officer / Next Steps
Executive Member Presentation	Presentation	Councillor Dewhirst (Recycling, Household Waste & Environmental Health)

10 January 2023 Deadline for reports	Report	Lead Officer / Next Steps
Executive Member Presentation	Presentation	Cllr J Hook (Climate Change, Coastal and Flood Risk Management)
Initial Financial plan Proposals 2023/24 to 2025/26	Report	Chief Finance Officer

7 February 2023 Deadline for reports	Report	Lead Officer / Next Steps
Executive Member Presentation	Presentation	EM Cllr Wrigley (Homes and Community)
Final Financial plan Proposals 2023/24 to 2025/26	Report	Chief Finance Officer

Items to be scheduled

Task & Finish Groups		Lead Officer
Historic Task & Finish Groups		
COVID 19 Community Impact	Joint with OS2	Amanda Pujol
BAME	Joint with OS2	Amanda Pujol
Voluntary Sector		Amanda Pujol/ Rebecca Gordon
Climate and Ecological Emergency (set up 9 Feb 2021 meeting)		David Eaton/William Elliott/ Loraine Montgomery
PSPO		David Eaton

Past

15 November 2021 Deadline for reports	Report	Lead Officer / Next Steps
Executive Member Presentation	Presentation	Cllr J Hook (Climate Change, Coastal and Flood Risk Management)
Council Strategy Performance Monitoring Q2	Report	Performance and Data Analyst EM Cllr A Connett

Climate and Ecological Emergency Task and Finish group	Report by Task and Finish Group	EM Cllr AJ Hook Environmental Protection Manager
Voluntary Sector Funding Task and Finish Group	Report by Task and Finish Group	Community Safety and Safeguarding Manager Head of Community Services and Improvement
River Teign Briefing from representatives of EA and SWW		Cllr D Cox/ EM Cllr A Dewhirst Drainage Manager Head of Place and Commercial Services

10 January 2022	Report	Lead Officer / Next Steps
Executive Member Presentation	Presentation	EM Cllr Wrigley (Homes and Community)
Initial Financial plan Proposals 2022/23 to 2024/25	Report	Chief Finance Officer
Equality Policy	Report	EM Cllr Wrigley (Homes and Community/ Community Safety and Safeguarding Manager)
Community Safety Annual Report	Report	Community Safety & Safeguarding Manager EM Cllr Wrigley
PSPO Task and Finish group Review of the current Order	Report	Task & Finish Group Environmental Protection Manager

1 February 2022 Deadline for reports	Report	Lead Officer / Next Steps
Executive Member Presentation	Presentation	Councillor Connett (Strategic Direction)
Final Financial plan Proposals 2022/23 to 2024/25	Report	Chief Finance Officer

29 March 2022	Report	Lead Officer / Next Steps
Executive Member Presentation	Presentation	Councillor Dewhirst (Recycling, Household Waste & Environmental Health)
Council Strategy Performance Monitoring Q3	Report	Performance and Data Analyst EM Cllr A Connett Executive Member
Homeless Strategy	Report	Housing Needs Lead EM Cllr Wrigley

10 May 2022 Deadline for final reports 20 April	Report	Lead Officer / Next Steps
Executive Member Presentation	Presentation	Cllr J Hook (Climate Change, Coastal and Flood Risk Management)
Council Strategy Performance Monitoring Q4	Report	Performance and Data Analyst EM Cllr A Connett Executive Member
Discretionary Rate Relief Policy - charity shops	Report	Service Lead for Revenue, Benefits and Customer Support Cllr H Cox EM Cllr Keeling

PROPOSAL FORM FOR ITEMS FOR FOR CONSIDERATION BY OVERVIEW & SCRUTINY

Submitted by:

Item for Consideration:

Expected outcome i.e. new policy, new action, new partnership, review and/or scrutinise the performance of other public bodies or of the Council in relation to its policy objectives, performance targets and/or particular service areas:

Priority for matter to be considered:

High (up to 3 months)
 Medium (3-6 months)
 Low (over 9 months).

Basis on which priority has been set

The suggested item should be included in future programme(s) because: (please tick as appropriate)

- (a) It is a district level function over which the district has some control
- (b) It is a recently introduced policy, service area of activity which would be timely to review.
- (c) It is a policy which has been running for some time and is due for review
- (d) It is a major proposal for change
- (e) It is an issue raised via complaints received
- (f) It is an area of public concern
- (g) It is an area of poor performance
- (h) It would be of benefit to residents of the district

(i) Which of the Council's objectives does the issue address?

(j) Is there a deadline for the Council to make a decision? (If so, when and why?)

Members are requested to provide information on the following:-

(k) What do you wish to achieve from the review?

(l) Are the desired outcomes likely to be achievable?

(m) Will it change/increase efficiency and cost effectiveness?

Additional information – an explanatory sentence or paragraph to be provided below to support each box which has been ticked.

Please return completed form to Democratic Services Department.